

GRANTOWN INITIATIVE BOARD MEETING

Tuesday 8th November 2022 at 7.30pm in Grant Arms Hotel

MINUTES

		Action Points
	Welcome and Introductions Directors Present: Karen Derrick (Chair) Karen Martin (Treasurer) Mike Causey Beverley Cartwright – via Zoom Katy Turton – via Zoom	
1.	Apologies: Declan Gallacher (Vice Chair), Zoe Laird, Ingrid Artus	
2.	Minute of previous meeting held on 13th September 2022 The minutes were approved unanimously without amendments. Proposed KM, Seconded BC	
3.	Matters arising from the Minute (not otherwise on the agenda) None	
4.	Declarations of Interest on items appearing on the agenda: None	
5.	Membership applications The Board approved the request for one new Ordinary Member, Donna Robertson.	
6.	Treasurer's Report Karen explained the income and expenditure in October's accounts. KD asked about September's £205 income for the GI. KM confirmed that it was made up of a £100 donation from Craic Events for the use of the GI's marquee, £100 donation from the Twinning Society towards the cost of the container shelving and £5 from memberships. There were no further questions.	KM
7.	Charity Shop Proposal Louise Gould and Margaret Campbell presented at the meeting. Highland Hospice is known as a 'boutique' shop Preference for premises would be in the old PO, with rental at £11,500 pa. Mike suggested proposing no rent and therefore no rates payable by the landlord, which would be benefit to them. Another potential site is old 'Ritchies' shop (bit not used by Two Thirsty Men) Operated purely by volunteers and listed under GI with charitable aims, it would open at weekends and on Saturdays Blythswood would take unwanted stock but no electricals would be accepted Board members suggested a pilot approach with a Pop-up 'shop' as a fundraiser starting at Grantown Does Christmas (MC/KM to pursue)	MC/KM
Sub Group Reports		
8.	Burnfield Toilets Planning permission will go in once we have agreed final drawings (floorplans, extension details and elevations) from Lawsons KD has sent enquiry and waiting to hear from HMRC whether as a charity and as a refurbishment project, the works could attract 5% rather than 20% VAT. This would help with final total obviously and reduce the shortfall in confirmed funding that we currently have	KD/ZL

	<p>Revised quote from Lawsons to include ALL new windows and doors that hadn't been included in earlier quote = £109,151. With VAT added this brings total we would pay to £130,981 (20%) or £114,608 (5%).</p> <p>Confirmed funding so far is £72,616, so potentially a £58K shortfall. KD talking with CNPA and Cairngorms Trust to try and attract more funding in to cover the gap.</p> <p>Pre-construction fees that GI is committed to, in order to get project through Planning and obtain Building Warrant are</p> <ul style="list-style-type: none"> - Planning Application Fee £300 - Conservation Area Fee £147 - Architectural Fees £990 - Building Warrant £245 - Sub Total £1,682 - VAT £336.40 - Total £2,018.40 	
9.	<p>Events GI's insurance - the policy is up for renewal. The renewal is going smoothly. KT is trying to fold the Festive Lights into the policy as well (it had a separate Zurich policy, but now that the GI has taken it on, it makes sense that it is in GI's policy.). It looks like the festive lights will be successfully incorporated into our policy.</p> <p>Hogmanay Meeting held 5 Nov. All planning going well. Hire of portaloos for event completed and traffic management still under discussion. Catering agreed with Jon Wood and Heather Fraser applying for Bar License. Heather has also put together that bar order for submission to co-op. Survey of electrical requirements undertaken and decision to hire a generator taken due to lack of available electrical supply from any buildings close to siting of trailer. BC scoping quotes for generator. Tickets for fundraising concert delivered to Legion and advertising put out. BC scoping bins through Highland Council but also pursuing other options.</p> <p>KM to speak to Tom about printing and putting up posters for Hogmanay and the fundraising concert.</p> <p>Festive Lights Award of £3033.60 from Berryburn for the purchase of replacement lamppost Christmas lights and cabling. Money to be spent by January although new lights will not be erected this year.</p> <p>KM to speak with Jon Wood about providing the volunteers with a burger and drink at lunchtime as they are out all day.</p> <p>Torchlight Procession Pipe band, Santa, Firefighters, reindeer booked Torches and LED torches bought Choir tentatively booked (still waiting for final confirmation) No first aid is required. No refreshments this year.</p> <p>Request to use the izettle machine, how much notice is required to order a float? We need approximately 15 hi-viz jackets.</p> <p>£474 +VAT for traffic management fee. Have reached out to councillors to request support to get the fee scrapped but not had a reply yet. If not able to get fee scrapped then the Torchlight will be unaffordable to run for future years (£600 for reindeer, £200? for insurance, traffic management fee, donations towards pipeband, firefighters, Santa etc)</p>	<p>KT</p> <p>BC</p> <p>KM</p> <p>IA</p> <p>KM</p> <p>IA</p>

	<p>Thunder in the Glen Nothing to report</p> <p>Grantown Does Christmas Planning for the event is going very well, with over 45 stallholders having requested space at the Food & Drink festival. Hamish Napier is holding a concert with tastings from The Cairn Distillery on the Saturday. Tickets will be free and donations will be collected during the event. The Cairn Distillery will be doing free tours every half an hour with bookings being taken from their stall in the Square and a bus taking people from the Square to the distillery and back. We are exploring options for a pop-up shop to help raise funds. The Cairngorm Reindeer have been booked for the Sunday and santa will be making an appearance with the fire brigade both days. Advertising has started in the press and on social media with more adverts to follow.</p>	KM
10.	<p>Dulaig Play Park Official opening date set for 1 April. Support so far from CMLC, CALA, Rachel Avery.</p> <p>Play equipment installation has been signed off by an independent inspector and the contractor has been told to remove the heras fencing. So far, the fencing has not been removed. We are also still waiting for the final invoice but have disputed some of the work that was quoted for but not completed. Hoping for a slight reduction in the quote.</p>	IA
11.	<p>Grantown Business Association The GBA sub-committee is meeting on Monday, 14th November. This is the first meeting since April as members have been too busy during the summer season. A full update will be given next month.</p>	KM
12.	<p>Town Centre Fund Nothing to report</p>	KD
13.	<p>Sustainable Strathspey (SS) Sustainable Strathspey is holding its AGM on 16 November and is currently planning its stall at Grantown Does Christmas</p>	KT
14.	<p>Parkrun The funding for Parkrun is at a commitment of £2,600 (£600 already in the bank from two organisations, and another £2,000 committed from the Berry Burn Community Fund).</p> <p>The total necessary to be raised is £4,000. Currently, £1,000 has been applied for from the ward discretionary funds, and a final £400 will come as a response to that, from another organisation, as a final closing amount.</p> <p>The committee that awards the ward discretionary funds asked for more information in October, which was supplied the same day, and we now await their next committee meeting in November.</p> <p>However, should they decide not to award the £1,000, then it will be substantially back to the drawing board, as the Berry Burn Community Fund extended their deadline until end of November for it to be claimed. After that, they will award it elsewhere. Thus we'd be down to the £600 already in the bank.</p> <p>In summary, we will know that it is either (a) ready to move ahead by the end of November and thus launch in spring of 2023, or (b) that there will need to be a renewed effort of fundraising, thus delaying the start until well into the second half of 2023.</p>	MC

15.	Communications The GI has received a couple of emails from animal welfare groups/individuals concerned about the welfare of reindeer used at events. A response has been sent requesting that they contact the Cairngorms Reindeer Herd directly with any concerns.	KM
Other Matters		
16.	AOCB Agreed to try and find a minute secretary to allow all directors to participate fully in discussions. Would be an external person paid £15 per hour to attend, take minutes and write up draft. Probably 3.5/4 hours each month, so cost to GI of £60 per month. KM to speak with Ginny Agreed to bring Spey Shed under GI umbrella to help them get started and until they are ready to start their own charity. They will form as a subcommittee of GI with usual ToR. KD to follow up with Spey Shed group GI Calendars are now out in shops (Fiona's Whole Foods, Post Office, Grant Arms Hotel, High St Merchants) at £10 each. They will also be sold at GDC and at Hogmanay Concert. KM is setting up a payment system online. Help Fund: agreed to pay £600 out to YMCA to cover 10 days of additional electricity usage @ £60 per day to provide Warm Space for those in need in the community. This will run for a few days per week till Christmas as a pilot, to evidence level of need. KM to liaise with YMCA over payment KM and KD met with James, Lord Reidhaven as he is setting up a Trust fund to benefit the area. He has been given examples of where financial support may be needed and we are waiting to hear from him, what the Reidhaven Trust may support.	KM KD KM KM KM/KD
	Dates of 2022 & 2023 Meetings (all at 7pm) 2022: 13 December 2023: 10th January, 14th February, 14th March, 11th April, 9th May to include AGM, 13th June, (11th July), 8th August, 12th September, 10th October, 14th November, 12th December	