

GRANTOWN INITIATIVE BOARD MEETING

Tuesday 8th March 2022 at 7pm via Zoom

DRAFT MINUTES

		Action Points
1.	<p>Welcome and Introductions</p> <p>Directors Present:</p> <ul style="list-style-type: none">Karen Derrick, TreasurerKaren MartinBeverley CartwrightMike CauseyZoe LairdKaty TurtonTom Clarke <p>Others Present</p> <ul style="list-style-type: none">Ginny Hall, (Minutes) <p>KD took the chair at this meeting, in JH's absence.</p>	
2.	<p>Apologies: Jane Hope, Ingrid Artus, Isla Game, Declan Gallacher (on sabbatical)</p>	
3.	<p>Minute of previous meeting held on 8th February 2022</p> <p>The minutes were approved without amendments. (Proposed by KM and seconded by ZL).</p>	
4.	<p>Matters arising from the Minute (not otherwise on the agenda)</p> <p>GH raised the issue of an outstanding action regarding Meals on Wheels. This is being actioned by KD.</p>	KD
5.	<p>Declarations of Interest on items appearing on the agenda:</p> <p>None</p>	
6.	<p>Membership applications</p> <p>There were none. KM reported that ZL has had official approval as a Director of the GI.</p>	
7.	<p>Treasurer's Report</p> <p>Our current balance on all accounts is £100,266.55 of which, £2991.37 is unrestricted funding. All other funding is dedicated to projects.</p> <p>The sign-off of the annual accounts for 21-22 was taken to a vote, and approved by all.</p>	
8.	<p>Volunteers</p> <p>GH reported that she had emailed out to all volunteers on 18th February, and had invited volunteers to put themselves forward to help with the forthcoming Quiz and Fun Run. There had been a good response, with all volunteers being forwarded on to Lorna Cottam. However, the date of the Quiz had changed in the meantime from 19th to 26th March.</p> <p>JH, TC, KM and Lorna had met a few days previously to discuss the Quiz and had decided that the committee could run it without additional volunteers. There was a discussion about this and it was felt that it might be good to have a few new volunteers helping.</p> <p>Action: GH was asked to email to all volunteers to let them know of the date change and to encourage them to attend the Quiz as participants.</p> <p>Action: KM was to email a flyer for the Quiz to the Board members so that they could advertise it. KM was also going to promote the event on social media.</p>	GH KM

9.	<p>Admin matters: Use of Google Drive There was a discussion about the Drive. The intention is to have all key documents saved to it, and it was decided that KM would re-issue Google Drive link to all Directors so that they have access. Action: KM to re-issue Google Drive link to all Directors</p>	KM
	Reports on Current Workstreams:	
10.	<p>Town Centre Fund First Tranche: KD reported that the six trees (Field maples and birch) have been planted in the Square, including by the draughts board. Finger posts and information boards have arrived and been installed by THC at the Burnfield toilets and at SW Car Park. The boards are lockable. KD will be collecting keys from the Court House on 9th March, and a decision will be made about who will be entrusted with the keys over the longer term. Action: KM to add fillers for the information boards.</p> <p>Cabling: It was reported that the Ward Manager, Liz Cowie, will be retiring in 3 months' time. Discussions are continuing regarding the underground cabling for the PA system and the tree lights, with 3 officers. JH and KD to report back on progress</p> <p>ZL had followed up on contacting a local electrician (see previous minutes) but he had told her that a raft of permissions would be needed from the Council. Therefore the work is being progressed via the HC.</p>	<p>KM</p> <p>JH/KD</p>
11.	<p>Burnfield Toilets There had been some progress with this project, and KD had received a quote from Ronald Laing. She is waiting from a quote from Colin Lawson.</p> <p>ZL and KD had had a meeting last week, and will be taking the Burnfield Toilets project forward together.</p>	<p>KD, ZL</p>
12.	<p>Events Winter: Hogmanay/Festive Lights/ Torchlight Procession/Grantown Does Christmas Hogmanay: TC reported that HC had got back to him re the application for a licence for Hogmanay. He reported that the licence, once obtained, will last for 3 years. TC and BC had also jointly prepared a Health and Safety Policy, which was to be submitted on 9th March. BC also agreed to send this policy to GH, who will add it to the events planning documentation. Action: BC to submit Health and Safety Policy to HC</p> <p>Lights: It had been suggested to TC that ready to hang lights could be obtained which would avoid the need to carry out repairs and maintenance every year. This would not need to be done until late Summer, when TC has time available. KD raised the issue of possible fundraising for the Xmas lights. Action: TC to explore the option of obtaining ready to hang lights in late Summer</p> <p>Quiz: As discussed earlier in the meeting, arrangements are being made for 26th March.</p> <p>GDC: A meeting is being planned for listening to business views of GDC, lessons learned and proposals for the next one, to be held in the first week of December.</p> <p>Other: Thunder in the Glens (TITG)</p>	<p>BC</p> <p>TC</p>

	<p>Stewart and Mel Dick have been contacted, and are very happy to organise again this year, but Stewart is working so may not be able to be there on the day. The board therefore need to follow up with the volunteer list to see who may be willing to help on the day.</p> <p>Fun Run: MC reported that the date for this event has been set for April 16th. It will begin and end at the showfield. Lorna C has all the arrangements in hand, including Fergus from the Leisure Centre to do a warm-up for participants and smoothies to be on sale. The price of a family ticket will be £18 so it may be possible to raise a good level of funding for the GI.</p> <p>The issue of insurance was also raised. MC had obtained a couple of quotes for cover, costing in the region of £60/65 for the day. However, TC discussed the GI's policy with Zurich which covers Director's Liability for all of the GI's events.</p> <p>Action: MC to send details to TC Action: TC to write to Zurich for a quote</p>	<p>JH/GH</p> <p>MC</p> <p>TC</p>
13.	<p>Parkrun</p> <p>MC reported that his appeal for volunteers had resulted in 33 expressing an interest in volunteering for this event. Test groups have been trialling a route in the Anagach Woods. Trustees have met and approved the event. The Parkrun is on track to launch in the middle of the year and will continue from then on, every week. The one-off fee of £500 is needed, and there was a discussion about raising this fee. However, it is envisaged that participants will be willing to donate to raise this amount.</p>	
14.	<p>Play parks</p> <p>a) Dulaig Park</p> <p>Dulaig Park received £15K from the council for the play park, this will go towards the increased cost of wetpour safety flooring. We also received £10K from the council for the football field. We now have sufficient funds to level the football area and are seeking (unsuccessfully) a business to do the work. Does anyone have any suggestions on who to approach?</p> <p>We've had a meeting with Berryburn on the request for £27K for the football field and should find out next week if we're successful. While they're fully supportive of our project, the fact we have yet to spend the last lot of funding may preclude us from getting a 2nd lot of funds.</p> <p>The play park should be fitted by the end of June.</p> <p>Alban Thom has ordered the trees and will be fitted shortly.</p> <p>The active travel project is proposing putting forward plans to improve the entrance to the park, pavement and bridge to Coppice Court.</p> <p>b) Mossie Park</p> <p>No update. JH had contacted IG who has very many commitments at present.</p>	
15.	<p>Business/Visitor Matters</p> <p>1. Entrance Signs</p> <p>KM reported that the signs are in production and should be ready within 4 weeks.</p> <p>2. Green Recovery Fund</p> <p>KM reported that the Anagach Woods Trust are not near to completing the project by the end of March, so the CNPA have been approached for an extension. A response is being awaited.</p>	

	<p>3. Marketing Visit Scotland Destination Marketing offered £3,600, to be spent by August 2022. This will pay for paid Social Media, as well as for an Influencer to come to Grantown and write blogs of their experience. A contact was to be provided.</p> <p>4. HIE This funding is expected to be fully spent by the end March. A Green Tourism leaflet is being designed and sent to the printers, and will be distributed over the Inverness and Strathspey areas.</p> <p>5. Development Officer KM reported that funding for these posts ends at the end March. The Development Officers need to invoice early so that they can be paid in advance of the funding ending.</p> <p>6. Making events 'Green' and Sustainable Further to the discussion last month, GH had been given input on her paper from Sustainable Strathspey. It was decided to add the final draft to the Google Drive so that event organisers could refer to it when organising events.</p> <p>7. Allocation of funding to green projects as per Sponsorship Deal GH made some suggestions as to where the funding from the Gordon & MacPhail Sponsorship Deal (10% of the remaining funds at end March to go to green projects) could be spent. A discussion eliminated the idea of an additional EV charging point, but instead an e-bike charging point was considered, as well as a freshwater drinking fountain. ZL suggested that Scottish Water might have a role in providing a drinking fountain. The issue of reed clearing at the ponds was also discussed. Action: GH to email JH for an update and to ask about seeking advice from the CNPA as to best way forward from an ecological point of view, regarding whether clearing is advisable or not. KD suggested a clothes swap as a fundraiser later in the year. BC raised the issue of the lack of food recycling, and suggested a buddy system to promote food recycling, in the absence of a Council scheme.</p>	<p>KM</p> <p>GH</p> <p>GH/JH</p>
16.	<p>Sustainable Strathspey (SS) KT reported that a film showing is arranged for March.</p> <p>A meeting about COP26 will be held in April or beyond.</p> <p>An organisation called Pebble is interested in providing funds, which could potentially be used for the Greentown Show. The show is likely to be held on 4th September. It was suggested that Motormania may be held the same weekend, so KT was going to follow up in order to avoid a clash.</p> <p>Action: KT to check dates of Motormania</p>	KT
16.	<p>Communications and Publicity Domain names: KM raised the issue of her dialogue with Chris Hurst who had bought domain names applicable to the town (eg VisitGrantown) and was willing to sell them for the sum of £5000. He then lowered the price to £3000 but KM had declined to purchase them. Chris is now going to put the domains on the open market.</p> <p>There was a discussion about the current use by Grantown of 'Discover Grantown', and about whether the GI wished to purchase the 'VisitGrantown' domain names. It was</p>	

	<p>decided to allow Chris Hurst to sell them as he pleased as it was believed that their value in the open market was limited.</p> <p>Year of Stories: KM had received an email from Jason at the CBP as the CBP are looking for a community group to take photos of, as part of the Year of Stories. KM suggested the Grantown in Bloom team, and KD suggested the team responsible for the Green Tourism Leaflet. There was a short discussion and it was decided to contact the Green Trail team about taking photographs.</p> <p>App: KM also mentioned the app which is being developed and which will be ready by the end of March.</p>	KM
	<p>AOCB</p> <p>Outdoor Bowls Club: KD reported that the Bowls Club were holding an EGM on 9th March with a view to possibly winding up the club, which had been struggling to attract young people to join. The Clubhouse and Green were gifted by the Seafeld Estate and if the club is wound up, it will revert to the Seafeld Estate. The land is for community use and will not be developed. Therefore the Estate may be open to the use of the site by another community group if the OBC wish to relinquish it.</p> <p>KD suggested that the site could be adapted for use by The Shed, (part of the Scottish Men's Sheds Association) which had previously been in the grounds of the school. The aim of the organisation is to promote wellbeing. KD suggested that the GI might be able to take on the site as an asset. ZL supported this idea and suggested that the site of the bowling green itself could be used for an allotment.</p> <p>KD and JH will update the board on how matters progress with this.</p> <p>Nature Big Weekend: KD had been informed by the CNPA that Grantown is the hub, this year for the Cairngorms Nature Big Weekend, which is being held on 13th-15th May. Josie, a Park Officer, had stated that the aim is to get people, both residents and visitors, into nature. KM said that a planned blog about birdwatching could be adapted to include reference to this event.</p> <p>Action: KM to contact Josie to mention this and any other possibilities</p>	<p>JH/KD</p> <p>KM</p>
	<p>Dates of Next Meetings (all at 7pm via Zoom until further notice)</p> <p>Tuesday 12th April</p> <p>Tuesday 10th May (AGM)</p>	